

TOWN OF NEWFIELDS BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, JULY 5, 2005

The meeting was called to order at 6:33pm. Selectmen present were James McIlroy and Roberta Gerkin. Others present were, Brian Knipstein, Chief Art Reed, Ryan Sambataro, Corporal Christopher Hutchins, Brett Wells, Melissa Lajoie, Keith Loman, Director of the Police Academy and Assistant Director Bob Strafford.

Correspondence from Attorney Fran Lane regarding the amendment to the Gilmore Conservation Easement was reviewed.

A letter from Barbara Byrne to the Rockingham Land Trust was read. Mrs. Byrne received an award at the annual Rockingham Land Trust annual meeting. The Board of Selectmen congratulates Ms. Byrne on the well deserved recognition she received from the Rockingham Land Trust.

The Board received a quote from Attorney Flygare to create the town personnel policy in the amount of \$1,500.00 James made a motion to hire Attorney Flygare to establish the town personnel policy at a set fee of \$1,500.00, Roberta seconded and all were in favor.

A letter from Jennifer Hunter, Director of the NH Estuaries Project was read. The letter officially stated that the NHEP terminated the contract agreement with Newfields and will not be awarding funds to the town which was earmarked for the Cole property.

Brian Knipstein was in to discuss the boulders for the monuments to be placed on the old Hilton lots. Brian will be meeting with Jeff Gallant of Exeter Monuments to pick out the boulders to be engraved. Brian voiced concerns on placing the monument on the lot located over the railroad tracks. It will be very difficult to place it there.

Brian also discussed the salt shed easement area. He is expecting a fax from NH EPA on salt storage guidelines. Brian discussed the following ideas included in the easement:

- Material and equipment storage such as snow plows, baracades, sander/spreaders
- Increase area next to entry to shed
- Create a loading area
- Building – add shed roof for equipment to keep under cover
- Surround concrete pad with block to keep material in
- Water – frost free hydrant for equipment cleaning

Brian also discussed erecting a gate on the Hervey Court side of the entrance to the property. The Highway Department will be responsible for mowing and landscaping.

The Board reviewed correspondence from LGC regarding the Board meeting with Town Counsel. Minutes do not have to be taken.

Payroll and accounts payable checks were reviewed and signed.

The Board adjourned to the Town Clerk's Office for an awards presentation to and by the Police Department. Chief Art Reed presented the Employee of the Year Award to Administrative Assistant Melissa Lajoie. Chief Reed presented the Chiefs Achievement Award to Officer Ryan Sambataro.

Keith Loman, Director of the Police Academy and Assistant Director, Bob Stafford presented the Drug Interdiction Award to Officer Ryan Sambataro. Director Loman presented the Certificate of Accreditation to the Newfields Police Department. Director Loman explained that Newfields is the smallest town in the State to receive this award and that it is quite an accomplishment. The Board congratulated the Department for a job well done.

The Police detail rate was discussed. James made a motion to put into place a consistent policy for two police detail rates. (1) A non-town rate: This includes (a) the prevailing detail rate plus (b) the car fee and (c) the administration fee with a 4 hour minimum. (2) The town rate: This includes the prevailing detail rate with a 3 hour minimum and no car or administration fee and the Board of Selectmen will determine whether to charge the town or non-town rate on a case by case basis, Roberta seconded and all were in favor.

James made a motion to approve the June 28, 2005 minutes as amended, Roberta seconded and all were in favor.

Wendy was directed to cross off the Hilton monuments under old business on the agenda and add the Piscassic Greenway Conservation Easement.

James informed the Board that we received the Piscassic Greenway draft easement from the Trust for Public Land.

The Hemlock Court cul-de-sac issue will be tabled to next week's meeting. The Board is waiting for a quote from Moulton Landscaping and for a full quorum before rendering a decision.

James reviewed the 2004 audit report submitted by Plodzik and Sanderson. He would like a representative of their office to come to a Selectmen's meeting to discuss the report. The Board will first send them a list of questions so that they are prepared when they meet with the Board.

Wendy will contact Mike Sununu on the Bell cover at Badger Park.

James drafted a letter regarding the upcoming budget process. Wendy advised James that she sent out copies of the June Departmental spending reports to each of the Budget Advisory Committee members. The letter was amended to reflect this. Roberta made a motion to approve the letter and send it to each Department, James seconded and all were in favor. Wendy will contact Janet and have her sign it tomorrow before sending it out.

James made a motion to adjourn at 9:30pm, Roberta seconded and all were in favor.

Respectfully submitted,

Wendy V. Chase